

*"To restore, preserve, and promote the outstanding natural qualities of the Cheat River Watershed"*



## **CHEAT RIVER FESTIVAL | VENDOR INFORMATION & GUIDELINES**

Please carefully review the following information to ensure your preparedness for Cheat Fest. With your help, we look forward to a smooth and successful event!

### Vendor Perks

Vendors are entitled to free fest entry and on-site camping privileges for two people who will be designated as such on our will call list at the gate. Additional fest tickets may be purchased online - \$5 for Friday night entry, and \$15 for Saturday through April 29<sup>th</sup>, or at the gate for \$10/20.

### Silent Auction Donations

We strongly encourage able vendors to donate items to our silent auction. As you know, Cheat Fest is the main annual fundraiser for Friends of the Cheat, and we sincerely appreciate and depend on your in kind contributions, small and large. Any vendor who is donating merchandise should indicate as such on their registration form. All donations should be brought to the FOC office (119 S. Price St., Kingwood, WV) by April 30<sup>th</sup>, or to the FOC pavilion at the Fest Site before 11:00am on Friday, May 5<sup>th</sup>, 2017, or by 11:00am on Saturday, May 6<sup>th</sup>, 2017. Thank you for your donations!

### Location

The Cheat River Festival grounds are located at the confluence of Muddy Creek and the Cheat River just north of Albright, West Virginia. From Highway 26 take Beech Run Road down toward Muddy Creek (*This is a very tight turn when coming from the north and we recommend driving past Beech Run Rd about a half mile and turning around at either Cheat Canyon Campground or Wilderness Voyageurs Parking*). On Beech Run Road, take the first left right before the creek, into and through Teter's Campground to the back gate of the festival. There will be plenty of signage to guide your way. A detailed map is found at <http://cheatfest.org/accomodations/directions/>.

### Set-Up

The festival site will be open for setup on Friday, May 5, 9:00am-4:00pm. The back gate will be locked after 11:00pm to keep out illegal campers. The back gate will reopen at 7:30am on Saturday, May 6. Festival participants must complete all booth setup by 5:00 on Friday, May 5<sup>th</sup>, or by 11:00am on Saturday, May 6. Festival hours are 5:30pm to 10:00pm on Friday, and 12:00am to 11:30pm on Saturday; vendors may close down before 11:30pm at their discretion. Any vendor needing to break down and leave the site Saturday evening must make prior arrangements with the Festival Coordinator, Ellie Bell.

**Vendors must stake down their tents!**

## Booths

Upon arrival at the festival site, please report to the back gate (vendor entrance) to check in and get assistance locating your booth. Exhibitors are required to bring their own canopy, tables, electric cords and/or display facilities. **All tents, merchandise, and materials belonging to vendors must be properly secured. FOC is not responsible for lost or damaged personal property.** Wooden stakes in the ground mark the front line and sides of your booth(s); a stake flag has a number and letter to designate your place. Please ask for assistance correctly locating your site. Your display should not project forward of the stakes, which are set back roughly 10 feet from the overhead lights.

## Lighting and Power:

General overhead lighting for the festival is provided. Please bring your own heavy-duty extension cords (up to 100') if any additional power is needed. Please note that our available power is limited, and we cannot unconditionally guarantee that you will be able to use power-intensive equipment. To help avoid power outages during the festival, booths must be set up by 11:00 am on fest day.

## Security

Uniformed officers will provide minimal security for the entire area and will patrol during festival hours. Lock up what you want to keep. **Friends of the Cheat is not responsible for lost, stolen, or damaged items.**

## Parking

Due to limited parking, **one vehicle per vendor** is permitted into the festival area. Most vendors can park behind their booths. For the safety of festival goers, driving in and out of festival grounds is only permitted on designated pathways by permitted vehicles, and should be limited.

## Camping

Free camping is available on-site for vendors (two people per booth; one vehicle per booth), artists, musicians, and selected volunteers. A lovely grassy strip by the river with several fire rings is available for use. Port-a-johns and a sink for hand washing are provided; be sure to bring your own drinking water. If you plan to camp out, please let the back gate know when you check-in. Camping in the parking area is not permitted. Camping for the public is available within walking distances at Teter's Campground (304.329.3621) and Cheat Canyon Campground (304.329.6522). During Cheat Fest weekend these public campsites are available on a first come, first served basis; visit <http://cheatfest.org/accomodations/accomodations/> for details.

## Breakdown & Cleanup

Please plan to vacate the Cheat River Festival site by noon on Sunday, May 8<sup>th</sup>. **Each exhibitor is responsible for removing all trash from the vicinity of his or her booth, and transporting it to the dumpsters/recycling/compost.** Recycling bins are available for plastic bottles, cardboard and aluminum. Glass recycling is NOT available and glass will NOT be accepted in trash dumpsters.

### Alcohol

Alcohol is permitted on site, but kegs should not be present in vendor booths during festival hours. Please drink responsibly and be discreet, as this is a family-friendly festival.

### Ice

Ice will be available for sale for \$2.00/ 7 lb bag. Non-potable water is available on-site. Please bring your own drinking water.

### Festival Wide Rules

- **No Pets.** We love animals too – but the festival is not a safe or appropriate place for our furry friends. Please leave them at home.
- **No Glass.** We are unable to recycle glass and are not willing send it to the landfill. Please do not bring glass.
- **No Fireworks.**
- **Please, limit your use of disposable, single-use items such as plastic bottles, plastic bags, etc.**
- **Do not drive your vehicle on the festival grounds during festival hours.**

We seek to keep Cheat Fest a fun and successful event for everyone involved. If you have special needs, please contact us and we will do our best to accommodate them.